

Memorandum of Agreement

Automated External Defibrillators Purchased and Allocated Under The Rural Access to Emergency Devices Grant Program

This Memorandum of Agreement is between the Alaska Department of Health and Social Services and the [name of agency] hereinafter known as the Receiving Agency and sets forth the responsibilities of the agencies with regard to automated external defibrillators purchased and allocated under the Rural Access to Emergency Devices Grant Program.

The Department of Health and Social Services has applied for funding for automated external defibrillators and related training on behalf of the receiving agency and has allocated [descriptions and number of AEDs and simulators] to the agency. These devices become the property and responsibility of the Receiving Agency.

The Receiving Agency will:

- ☐ Assume all responsibility for the devices received under this grant program;
- ☐ Use the devices for the purposes set out in the Rural Access to Emergency Devices Grant Program (CFDA: 93.259);
- ☐ Notify the Department of Health and Social Services of the initial placement and any relocations of the devices;
- ☐ Properly store the device;
- ☐ Assume responsibility for ensuring that appropriate personnel are properly trained in the use of the devices;
- ☐ Assume responsibility for all maintenance of the devices, as well as for purchasing additional electrodes and batteries; and
- ☐ Provide data on the use of the AEDs purchased through this grant program, either through participation in the statewide EMS electronic data collection project, by submitting data collection forms on a per-incident basis, or through another mutually agreed upon arrangement.

Signed:

Receiving Agency

Date